

**NOTICE OF MEETING AND AGENDA FOR THE REGULAR  
MEETING OF THE CLEVELAND COUNTY BOARD OF COUNTY  
COMMISSIONERS**

**MONDAY, APRIL 29, 2019  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

**A. Meeting called to order**

**B. Quorum call.**

**C. Approve, Amend, or Modify the Minutes** of the Regular Meeting of April 22, 2019.

**D. Bid Openings: Discussion, Consideration, and/or Action on the following:**

- 1. Bid #SHE-1904** – The purchase and delivery of a Samsung Telephone System for the Cleveland County Sheriff's Department.

**E. Items of Business** – Discussion, Consideration and/or Action regarding the following:

The following items, E1 – E15 are Consent Items and are routine in nature

- 1. Rescind and Re-award Bid #COM-1877.** Rescind bid award to Matt Odom- K.O Lawn Landscaping & Fence on 10-9-18 and re-award to Dodd's Complete Lawn Service effective 4-29-19 for lawn care services for various county properties with 2 year renewal option.
- 2. Payment of Invoice #23781** from Rieger Law Group PLLC for Cleveland County services in the amount of \$113.00.
- 3. Contract between** Board of Cleveland County Commissioners and Securadyne Systems for software support. The contract is effective from April 30, 2019 through April 30, 2020. The county will pay an annual fee of \$1,949.51.
- 4. Contract** between Cleveland County Health Department and United Mechanical Service. The contract is effective July 1, 2019 through June 30, 2020. The county will pay for preventative HVAC maintenance for the Cleveland County Health Department, Norman location, in the amount of \$10,764.00.

5. **Contract** between Cleveland County Health Department and Comfortworks, Inc. The contact is effective July 1, 2019 through June 30, 2020. The county will pay for preventative HVAC maintenance for the Cleveland County Health Department, Moore location, in the amount of \$3,850.00.
6. **Contract** between Board of Cleveland County Commissioners on behalf of Cleveland County Court Clerk and Business Imaging System in the amount of \$15,100.00 annually. Contract specifications include maintenance on ApplicationXtender Server – 25 CC User ST #3131728, RapidScan Batch Scanning Software, Seagate B/U Agent for SQL Server, SQL Server 2000 CAL 25-Pack, Dell Server, U Scan Roll Microfilm Scanner, Integrated All-In-One Touchscreen PC, Rack Mount System, Tape Library. The contract shall commence on July 1, 2019 and terminate June 30, 2020.
7. **Contract** between Board of Cleveland County Commissioners on behalf of Cleveland County Assessor’s Office and Total Assessment Solutions Corporation (TASC) in the amount of \$23,000.00 for maintenance and support services. The term of this contract shall be from July 1, 2019 until June 30, 2020.
8. **Contract Renewal** between Cleveland County Clerk’s Office and Square9 Softworks for Square9 Software Assurance Renewal and SmartSearch 3 User for the period July 1, 2019 through June 30, 2020 in the amount of \$1,299.86
9. **Contract Renewal** between Cleveland County Clerk and Automated Merchant Systems Inc. for merchant processing of debit/credit cards for Fiscal Year 2019-2020. All terms and conditions will remain the same.
10. **Contract Renewal** between Board of Cleveland County Commissioners on behalf of Cleveland County Treasurer and attorney Diane Defilippo to provide professional services “as needed” to both Commissioners and Treasurer in the amount of \$100.00 per Title Search and \$7.00 per Title Verification. This contract shall commence on July 1, 2019 and terminate on June 30, 2020.
11. **Contract** between Cleveland County Treasurer’s Office and PublicSoft to approve the master software license, support and professional in the amount of two (2) equal installments of \$92,717.00. First payment will be invoiced on or after July 1, 2019. The second installment will be invoiced on or after January 1, 2020. This maintenance agreement is effective on the installation date of the system and ends June 30, 2020.
12. **Declaration of Surplus and Resolution Disposing** of the following item from the Cleveland County Assessor’s Office. This item will be junked.
  - a. HP Laserjet Printer L7580, H213-32

**13. Approve the following Cash Fund Appropriations:**

a. Assessor’s Revolving Fund	\$ 422.25
b. Bridge Capital Improvement Fund	\$ 123.46
c. Chile Abuse Prevention Fund	\$ 177.66
d. Co Bridge and Road Improvement Fund	\$ 59,474.23
e. Commissioners Building Fund	\$ 273.89
f. County Clerk Lien Fee	\$ 3,274.65
g. County Clerk Preservation Fee	\$ 24,642.22
h. Court Clerk Revolving Fund	\$ 22,414.61
i. DA Incarceration Costs	\$ 1,007.05
j. Drug Court Revolving Fund Adult	\$ 789.65
k. Early Settlement Central Cleveland Co Program	\$ 8,054.30
l. Fairgrounds	\$ 33,993.24
m. Health	\$ 9,169.33
n. Highway Unrestricted	\$ 524,978.92
o. Juvenile Drug Court Revolving Fund	\$ 6,816.32
p. Sales Tax	\$ 783,501.21
q. Sheriff Commissary	\$ 24,461.28
r. Sheriff Courthouse Security Service Fee	\$ 22,986.80
s. Sheriff Environmental Reward	\$ 112.18
t. Sheriff Federal Share Revenue	\$ 8.77
u. Sheriff Jail Fund	\$ 6,769.18
v. Sheriff Justice Assistance Grant	\$ 3,056.00
w. Sheriff Revolving	\$ 47,010.84
x. Sheriff Service Fees	\$ 86,148.41
y. S.T.O.P Violence Against Women	\$ 2,552.80
z. Treasurer Certification Fee	\$ 4,070.00

**14. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

**15. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

**END OF CONSENT**

**F. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter that was not known about or which could not have been reasonably foreseen prior to the time of posting.)

**G. Commissioner’s Discussions regarding County Business.**

**H. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**I. Adjourn.**

Filed and Recorded in the County Clerk’s Office this 25<sup>th</sup> day of

April, 2019 at 1:29 P.M.

Lizida Atkins, Deputy  
Cleveland County Clerk or Deputy

